

PERSONAL

Forename(s):		Telephone (Mobile):	
Surname:		Telephone (Home):	
Home Address:			
Email Address:			

What position are you applying for?		
Where did you hear about this position?		
Did a current employee inform you of this position?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give the name of the employee:		
Have you been employed by us before?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give details/dates:		
Are you eligible to work in the UK?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Do you have a current driving licence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your current license for a manual / automatic vehicle?		
Do you have any points on your license?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give details:		
Have you ever been convicted of a criminal offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give details:		

DATA PROTECTION

Access to the information in this application form will be restricted to a limited number of authorised employees.

Our Recruitment Privacy Notice explains how and why we will collect and use your personal information in the context of the recruitment process and your rights in relation to your personal information. You can access our Recruitment Privacy Notice via our website – www.leiths-group.co.uk



EDUCATION

University / College		From (mth/yr)		To (mth/yr)	
Subject/s		Results / Grades			

Academy/High School		From (mth/yr)		To (mth/yr)	
Subject/s		Results / Grades			

College / Technical Institute		From (mth/yr)		To (mth/yr)	
Subject/s		Results / Grades			

Provide details of other relevant professional qualifications, work-related skills, memberships of professional bodies:

Provide details of skills and experience gained through paid employment and other work / volunteering activities and interests which are relevant to your application for this position.



EMPLOYMENT HISTORY

Name of Employer:					
Employer Address:					
Job Title		From		To	
Describe the work you did and your main duties:					
Reason for Leaving:					
Notice Period:					

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Document Number	HR 018
Issue Number	5.0
Issue Date	01/09/2018
Review Date	11/06/2024
Process Owner	HR
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STATEMENT

Please explain in less than 500 words, how you meet the requirements of this position and provide any additional information you believe to be relevant:

DECLARATION

I confirm that all information given on this, and the following pages of this application form is complete and correct to the best of my knowledge.

Print Name:	
Signature:	
Date:	

If you are employed by us, failure to disclose relevant details during recruitment, or a deliberate attempt to falsify information, may lead to dismissal.