



## LEITHS PERSONAL PROTECTIVE EQUIPMENT POLICY

As part of the Leiths Group's commitment to health, safety and welfare it is our policy to ensure that suitable arrangements are in place for the management and supply of Personal Protective Equipment (PPE).

The Personal Protective Equipment (PPE) at work Regulations 1992 define PPE as "all equipment (including clothing affording protection against the weather) which is intended to be worn or held by a person at work and which protects him or her against one or more risks to his or her health or safety", e.g. safety helmets, gloves, eye protection, high-visibility clothing, safety footwear and safety harnesses.

Hearing protection and respiratory protective equipment provided for most work situations are not covered by these Regulations because other Regulations apply to them. However, these items need to be compatible with any other PPE provided.

The main requirement of the PPE at work Regs 1992 is that PPE is to be supplied and used at work wherever there are risks to health and safety that cannot be adequately controlled in other ways. The Leiths group of companies recognise that there are several risks to health and safety that cannot be adequately controlled without the use of PPE and therefore ensure that suitable provisions are in place for PPE.

The Regulations also require that PPE is properly assessed before use to ensure it is suitable, is maintained and stored properly, and is provided with instructions on how to use it safely.

Employees are required to use PPE in accordance with training and instructions. In addition, employees must take reasonable care for any PPE provided and report any losses or defects associated with it. Anyone found to be abusing the PPE requirements may be subject to the company disciplinary procedure.

Ian Leith  
Chairman

Leiths (Scotland) Ltd 20/03/12

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